



**Economic Development Authority Board (EDA)
Regular Meeting – Union Township Hall
2010 S Lincoln Rd
Tuesday, September 20, 2022, at 4:30 p.m.**

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - August 16, 2022, Special Informational Meeting
 - August 16, 2022, Regular Meeting
5. CORRESPONDENCE
 - A. Remus Rd and Lincoln Rd project status report
6. PUBLIC COMMENT
7. REPORTS
 - A. Accounts payable Approval – August
East DDA District #248 – Check Register
West DDA District #250 – Check Register
 - B. August Financial Reports: Income / Expense Statement; Balance Sheet
East DDA District #248
West DDA District #250
 - C. Board Member Matrix
8. NEW BUSINESS
 - A. Adoption of the 2023 Schedule of EDA Board meetings
9. PENDING BUSINESS
10. DIRECTOR COMMENTS
11. ADJOURNMENT

Next regularly scheduled meeting Tuesday, October 18, 2022, at 4:30pm

**Charter Township of Union
Economic Development Authority Board (EDA)
Special Informational Meeting
Tuesday, August 16, 2022**

MINUTES

A Special Informational Meeting of the Charter Township of Union Economic Development Authority was held on August 16, 2022, at 4:30 p.m. at Union Township Hall 2010 S Lincoln Rd, Mt. Pleasant, MI 48858.

Meeting was called to order at 4:32 p.m.

ROLL CALL

Present: Bacon, Hunter, Zalud, Kequom, Mielke, Coyne, Barz, Sweet

Absent:

Excused: Figg

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk,

APPROVAL OF AGENDA

MOTION by Mielke SUPPORTED by Bacon to APPROVE the agenda as presented.

MOTION CARRIED 8-0.

NEW BUSINESS

A. 2021 Annual Report

Rodney Nanney, Community and Economic Development presented 2021 Annual Report

B. 2022 Priority: The Director reviewed the Implementation Strategy Plan.

C. 2022 – 2023 Project Priorities: Director highlighted on a couple of major projects completed.

PUBLIC COMMENT - None

GENERAL DISCUSSION

- Mielke commented he is happy about the sidewalks that have been completed along Remus Rd.

DIRECTOR COMMENTS – None

Next regularly scheduled EDA meeting will be directly following this informational meeting.

Meeting adjourned at 4:39 p.m.

APPROVED BY

Chair Kequom

(Recorded by Amy Peak)

DRAFT

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday, August 16, 2022**

MINUTES

A regular meeting of the Charter Township of Union Economic Development Authority was held on August 16, 2022, immediately following the Special Informational Meeting held at Union Township Hall 2010 S Lincoln Rd, Mt. Pleasant, MI 48858.

Meeting was called to order at 4:39 p.m.

ROLL CALL

Present: Bacon, Hunter, Zalud, Kequom, Mielke, Coyne, Barz, Sweet
Excused: Figg

Others Present: Rodney Nanney – Community & Economic Development Director, Sherrie Teall – Finance Director, Amy Peak – Building Services Clerk, Chris Rowley – Mt. Pleasant Area Convention and Visitors Bureau

APPROVAL OF AGENDA

MOTION by **Coyne** SUPPORTED by **Sweet** to APPROVE the agenda as amended to add New Business 8. A. - Contractor Application for Payment #1 for the Remus Road Sidewalk Project.
MOTION CARRIED 8-0.

APPROVAL OF MINUTES

MOTION by **Zalud** SUPPORTED by **Coyne** to APPROVE minutes from July 19, 2022, Regular Meeting as presented. **MOTION CARRIED 8-0.**

MOTION by **Sweet** SUPPORTED by **Zalud** to APPROVE minutes from July 26, 2022, Special Informational Meeting as presented. **MOTION CARRIED 8-0.**

PRESENTATIONS

Chris Rowley with the Mt. Pleasant Area Convention and Visitors Bureau (CVB) gave presentation on the CVB's annual report and destination marketing efforts to expand tourism, sports tournaments, and events that support area businesses, including hotels, restaurants, and entertainment facilities in the DDA Districts.

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Finance Director, Sherrie Teall reviewed the accounts payable for the East DDA. MOTION by **Zalud** SUPPORTED by **Sweet** to APPROVE the East DDA payables 7/20/22 – 8/16/22 in the amount of \$3,040.03 as presented. **MOTION CARRIED 8-0.**

Finance Director, Sherrie Teall reviewed the accounts payable for the West DDA. MOTION by **Zalud** SUPPORTED by **Coyne** to APPROVE the West DDA payables 7/20/22 – 8/16/22 in the amount of \$157.50 as presented. **MOTION CARRIED 8-0.**

Finance Director, Sherrie Teall reviewed revenues and expenditures through 7/31/2022
Financial reports were RECEIVED AND FILED by Chair Kequom

NEW BUSINESS

A. Contractor Application for payment #1 – Remus Road Sidewalk Project

Community and Economic Development Director, Rodney Nanney reviewed application for payment.

Discussion held.

MOTION by **Barz** SUPPORTED by **Sweet** to APPROVE payment of invoice #22158 to The Isabella Corporation in the amount of \$175,428.55. **7 – YES, 0 – NO, 1 – Abstain (Zalud).** **MOTION CARRIED 7 – 0.**

DIRECTOR COMMENTS

- Remus Road sidewalk project is close to completion, and the S. Lincoln Rd. sidewalk project is now underway.
- S Lincoln Rd. – E. Broomfield Rd. drainage and road reconstruction project is projected to start within the next week.
- Update on landscaping at Consumers Energy City Gate Project at Summerton and M20.
- Encourage Board to bring noticed items to Townships attention.

BOARD COMMENTS

- Cheryl Hunter thanked the Mt. Pleasant Area Convention and Visitors Bureau for their support with the Mt. Pleasant Drillers, Dave Hunter Classic Ball Tournament.
- Sweet, inquired about a Road Commission Maintenance Budget for catch basin and curb cleaning.
- Bacon mentioned property at Country Squire Estates grounds keeping.

Next regular EDA meeting to be held on Tuesday, September 20, 2022.
Meeting adjourned at 5:18pm.

APPROVED BY

Chair Kequom

(Recorded by Amy Peak)



ROWE PROFESSIONAL SERVICES COMPANY

127 South Main Street
Mt Pleasant, MI 48858

PROJECT REPORT

**Project: Union Township Sidewalk
Remus Rd and Lincoln Rd.**

Project Manager: David E. Richmond, PE

Date: September 12, 2022

Project Status

Both projects have been completed, except for final restoration and final punch list. We are currently working on the final punch list and will work with the contractor, Isabella Corporation to complete any punch list items and restoration prior to the final pay application being submitted. The recently submitted pay application number two has retainage to ensure punch list items and restoration is satisfactorily completed.

Contractor's Application for Payment No. 2

Application Period: Through: 9-9-2022		Application Date: 9/9/2022
To (Owner): Union Township	From (Contractor): The Isabella Corporation	Via (Engineer): Rowe Professional Services
Project: Remus Road(M-20) Sidewalk	Contract: Remus Road(M-20) Sidewalk	Isabella Invoice Number: 22194
Owner's Contract No.: 21M0030	Contractor's Project No.: 887	Engineer's Project No.: 21M0030

**Application For Payment
Change Order Summary**

Approved Change Orders				
Number	Additions	Deductions		
CO #1-Lincoln	\$182,010.50		1. ORIGINAL CONTRACT PRICE.....	\$ 297,400.00
			2. Net change by Change Orders.....	\$ 182,010.50
			3. Current Contract Price (Line 1 ± 2).....	\$ 479,410.50
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ 434,307.11
			5. RETAINAGE:	
			a. 5% X \$434,307.11 Work Completed.....	\$ 21,715.36
			b. X _____ Stored Material.....	\$ _____
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ 21,715.36
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 412,591.75
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 175,428.55
			8. AMOUNT DUE THIS APPLICATION.....	\$ 237,163.20
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ 66,818.75
TOTALS	\$182,010.50			
NET CHANGE BY CHANGE ORDERS		\$182,010.50		

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Byron Jubeck, Agent Date: 9/6/2022

Payment of: \$ 237,163.20
(Line 8 or other - attach explanation of the other amount)

is recommended by: Rowe Professional Services 9-12-22
(Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Remus Road(M-20) Sidewalk							Application Number: 2				
Application Period: Through: 9-9-2022							Application Date: 9/9/2022				
A					B	C	D	E	F		
Bid Item No.	Item Description	Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price							
Remus Road	Maintaining Traffic	1	LSUM	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
	Mobilization	1	LSUM	\$19,997.50	\$19,997.50	1	\$19,997.50		\$19,997.50	100.0%	
	Cleanup and Restoration	1	LSUM	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%	
	Curb and Gutter, Rem	575	Ft	\$19.00	\$10,925.00	574.34	\$10,912.46		\$10,912.46	99.9%	\$12.54
	Pavt, Rem	120	Syd	\$25.00	\$3,000.00	50.5	\$1,262.50		\$1,262.50	42.1%	\$1,737.50
	Sidewalk, Rem	17	Syd	\$25.00	\$425.00	24	\$600.00		\$600.00	141.2%	-\$175.00
	Earthwork	1	LSUM	\$63,000.00	\$63,000.00	1	\$63,000.00		\$63,000.00	100.0%	
	Erosion Control, Check Dam, Stone	30	Ft	\$100.00	\$3,000.00						\$3,000.00
	Erosion Control, Inlet Protection, Fabric Drop	16	Ea	\$125.00	\$2,000.00						\$2,000.00
	Erosion Control, Silt Fence	120	Ft	\$5.00	\$600.00	10	\$50.00		\$50.00	8.3%	\$550.00
	Pavt Repr, HMA	118	Syd	\$150.00	\$17,700.00	50.5	\$7,575.00		\$7,575.00	42.8%	\$10,125.00
	Curb Ramp Opening, Conc	540	Ft	\$38.00	\$20,520.00	531.50	\$20,197.00		\$20,197.00	98.4%	\$323.00
	Driveway Opening, Cone, Det M	30	Ft	\$38.00	\$1,140.00	35.00	\$1,330.00		\$1,330.00	116.7%	-\$190.00
	Detectable Warning Surface	120	Ft	\$38.00	\$4,560.00	105.30	\$4,001.40		\$4,001.40	87.8%	\$558.60
	Sidewalk Ramp, Cone, 6 inch	1425	Sft	\$9.50	\$13,537.50	1,987.70	\$18,883.15		\$18,883.15	139.5%	-\$5,345.65
	Sidewalk, Cone, 4 inch	19635	Sft	\$5.00	\$98,175.00	18415.5	\$92,077.50		\$92,077.50	93.8%	\$6,097.50
	Pavt Markg, Ovly Cold Plastic, 6 inch,Crosswalk	815	Ft	\$8.00	\$6,520.00	705	\$5,640.00		\$5,640.00	86.5%	\$880.00
	Turf Establishment	1	LSUM	\$15,000.00	\$15,000.00	1	\$15,000.00		\$15,000.00	100.0%	
	Curb Stop and Box, Adj, Case 1	1	Ea	\$150.00	\$150.00	1	\$150.00		\$150.00	100.0%	
	Gate Box, Adj, Case 1	1	Ea	\$200.00	\$200.00	2	\$400.00		\$400.00	200.0%	-\$200.00
	Dr Structure Cover, Adj, Case 1	2	Ea	\$600.00	\$1,200.00	2	\$1,200.00		\$1,200.00	100.0%	
	Sign, Type III, Erect, Salv	3	Ea	\$200.00	\$600.00						\$600.00
	Sign, Type III, Rem	3	Ea	\$50.00	\$150.00						\$150.00
Lincoln Road	Maintaining Traffic	1	LSUM	\$5,500.00	\$5,500.00	1	\$5,500.00		\$5,500.00	100.0%	
	Mobilization	1	LSUM	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
	Cleanup and Restoration	1	LSUM	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%	
	Curb and Gutter, Rem	140	Ft	\$19.00	\$2,660.00	134.65	\$2,558.35		\$2,558.35	96.2%	\$101.65
	Pavt, Rem	260	Syd	\$25.00	\$6,500.00	249.44	\$6,236.00		\$6,236.00	95.9%	\$264.00
	Earthwork	1	LSUM	\$26,000.00	\$26,000.00	1	\$26,000.00		\$26,000.00	100.0%	
	8" 21aa Aggregate Base Under Asphalt	260	Syd	\$25.00	\$6,500.00	187	\$4,675.00		\$4,675.00	71.9%	\$1,825.00
	Erosion Control, Check Dam, Stone	10	Ft	\$100.00	\$1,000.00						\$1,000.00
	Erosion Control, Inlet Protection, Fabric Drop	8	Ea	\$125.00	\$1,000.00	3	\$375.00		\$375.00	37.5%	\$625.00
	Erosion Control, Silt Fence	120	Ft	\$5.00	\$600.00						\$600.00
	Hand Patching	2	Ton	\$400.00	\$800.00						\$800.00
	HMA, 13A	70	Ton	\$225.00	\$15,750.00	40	\$9,000.00		\$9,000.00	57.1%	\$6,750.00
	Curb and Gutter, Det F4	91	Ft	\$38.00	\$3,458.00	90	\$3,420.00		\$3,420.00	98.9%	\$38.00
	Curb Ramp Opening, Conc	50	Ft	\$38.00	\$1,900.00	46	\$1,748.00		\$1,748.00	92.0%	\$152.00
	Sidewalk Ramp, Conc, 6 Inch	250	Sft	\$9.50	\$2,375.00	181	\$1,719.50		\$1,719.50	72.4%	\$655.50

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Remus Road(M-20) Sidewalk						Application Number: 2					
Application Period: Through: 9-9-2022						Application Date: 9/9/2022					
A				B	C	D	E	F			
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
	Sidewalk, Conc, 4 inch	5400	Sft	\$5.00	\$27,000.00	5424	\$27,120.00		\$27,120.00	100.4%	-\$120.00
	Sidewalk, Conc, 6 inch	610	Sft	\$6.25	\$3,812.50	711	\$4,443.75		\$4,443.75	116.6%	-\$631.25
	Turf Establishment	1	LSUM	\$10,000.00	\$10,000.00	1	\$10,000.00		\$10,000.00	100.0%	
	Gate Box, Adj, Case 2	1	Ea	\$200.00	\$200.00	2	\$400.00		\$400.00	200.0%	-\$200.00
	Dr Structure Cover, Adj, Case 2	1	Ea	\$600.00	\$600.00	2	\$1,200.00		\$1,200.00	200.0%	-\$600.00
	Dr Structure Cover, Add Depth	1	Ft	\$600.00	\$600.00	1	\$600.00		\$600.00	100.0%	
	Dr Structure Cover, Type G	1	Ea	\$850.00	\$850.00						\$850.00
	Culv, Rem, Less than 24 Inch	2	Ea	\$750.00	\$1,500.00	1	\$750.00		\$750.00	50.0%	\$750.00
	Culv, End Sect, 12 Inch	1	Ea	\$650.00	\$650.00	3	\$1,950.00		\$1,950.00	300.0%	-\$1,300.00
	Culv, End Sect, 15 Inch	1	Ea	\$750.00	\$750.00	2	\$1,500.00		\$1,500.00	200.0%	-\$750.00
	Dr Structure, Rem	1	Ea	\$650.00	\$650.00						\$650.00
	Storm Sewer, Rem, Less than 24 inch	133	Ft	\$20.00	\$2,660.00						\$2,660.00
	Storm Sewer, CL A, 6 inch, Tr Det A	18	Ft	\$65.00	\$1,170.00						\$1,170.00
	Storm Sewer, CL A, 8 inch, Tr Det A	25	Ft	\$75.00	\$1,875.00						\$1,875.00
	Storm Sewer, CL A, 8 inch, Tr Det B	21	Ft	\$85.00	\$1,785.00						\$1,785.00
	Storm Sewer, CL A, 12 inch, Tr Det A	17	Ft	\$90.00	\$1,530.00	42	\$3,780.00		\$3,780.00	247.1%	-\$2,250.00
	Storm Sewer, CL A, 15 inch, Tr Det A	68	Ft	\$100.00	\$6,800.00	43	\$4,300.00		\$4,300.00	63.2%	\$2,500.00
	Storm Sewer, CL A, 15 inch, Tr Det B	227	Ft	\$105.00	\$23,835.00	241	\$25,305.00		\$25,305.00	106.2%	-\$1,470.00
	Dr Structure, 24 inch dia	1	Ea	\$2,500.00	\$2,500.00						\$2,500.00
	Dr Structure, 48 inch dia	1	Ea	\$3,000.00	\$3,000.00						\$3,000.00
	Dr Structure Tap, 8 inch	1	Ea	\$550.00	\$550.00						\$550.00
	Dr Structure Tap, 12 inch	1	Ea	\$600.00	\$600.00	2	\$1,200.00		\$1,200.00	200.0%	-\$600.00
	Dr Structure Tap, 15 inch	2	Ea	\$650.00	\$1,300.00						\$1,300.00
	Storm Sewer Cleanout	1	Ea	\$750.00	\$750.00	1	\$750.00		\$750.00	100.0%	
	Sign, Type III, Erect, Salv	2	Ea	\$200.00	\$400.00						\$400.00
	Sign, Type III, Rem	2	Ea	\$50.00	\$100.00						\$100.00
Totals					\$479,410.50		\$434,307.11		\$434,307.11	90.6%	\$45,103.39

Sworn Statement

STATE OF MICHIGAN
 COUNTY OF ISABELLA

OWNER: Charter Township of Union
 PROJECT: Remus Road Sidewalk

CONTRACTOR: The Isabella Corporation
 PERIOD FROM: August 6, 2022
 REQUEST NO.: 2
 APPL DATE: 9-9-22

Jim Zalud, being duly sworn, deposes and says: (1) The Isabella Corporation is the contractor for an improvement to the following described real property situated in Clinton County, Michigan, particularly described as being at the property located at East Remus Road, Mt. Pleasant, Michigan 48858
 (2) that the following is a statement of each subcontractor and supplier and laborer, for which laborer the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the contractor has subcontracted for performance under the contract with the Owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names as follows:


SUBCONTRACTOR, SUPPLIER OR LABORER	DESC OF WORK	CONTRACT PRICE	WORK COMPL FROM PREV APPLICATION	WORK COMPLETED THIS PERIOD	STORED MATERIALS	TOTAL COMPL AND STORED TO DATE	%	BALANCE TO COMPLETE	RETAINAGE	NET AMT DUE APPL. #2 THRU: 9-9-22
Central Concrete	Redimix	75,606.09	75,606.09			75,606.09	100%	-	0.00	-
Ersco	Rebar	8,150.76		8,150.76		8,150.76	100%	-	0.00	8,150.76
K&H Cutting	Saw Cutting	2,597.10	2,597.10			2,597.10	100%	-	0.00	-
Michigan Pipe & Valve	Culverts	9,014.03		9,014.03		9,014.03	100%	-	0.00	9,014.03
Spartan Barridading	Traffic Control	5,496.00	5,496.00			5,496.00	100%	-	0.00	-
The Isabella Corporation	Earthwork	378,546.52	98,226.64	235,216.49		333,443.13	88%	45,103.39	15,218.08	219,998.41
TOTALS		479,410.50	181,925.83	252,381.28	-	434,307.11	91%		15,218.08	237,163.20

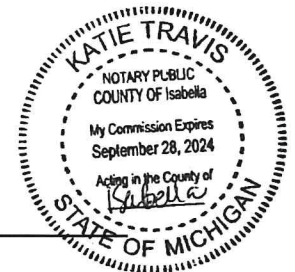
(3) That the contractor has not procured material from, or subcontracted with, any person other than those set forth above and owes no money for the improvement other than the sums set forth above. (4) Deponent furthur states that he or she makes the foregoing statements as the contractor for the purpose of representing to the owner or lessee of the above described premises and his or her agents that the above described property is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth above and except for the claims of construction liens by laborers which may be provided by law. (5) WARNING TO OWNER: AN OWNER OR LESSEE OF THE ABOVE DESCRIBED PROPERTY MAY NOT RELY ON THIS SWORN STATEMENT TO AVOID THE CLAIM OF A SUBCONTRACTOR, SUPPLIER OR LABORER WHO HAS PROVIDED A NOTICE OF FURNISHING OR A LABORER WHO MAY PROVIDE A NOTICE OF FURNISHING PURSUANT TO THE LAW.

WARNING TO DEPONENT, A PERSON WHO, WITH INTENT TO DEFRAUD, GIVES A FALSE SWORN STATEMENT IS SUBJECT TO CRIMINAL PENALTIES AS PROVIDED BY LAW.


 Jim Zalud, CFO

Subscribed and sworn before me this
 9th day of September, 2022


 Notary Public (Signature and Stamp)



PARTIAL UNCONDITIONAL WAIVER

I/we have a contract with The Isabella Corporation
(other contracting party)

to provide ready-mix concrete for the improvements to the
property described as Remus Road sidewalk

and by signing this waiver waive my/our construction lien in the amount of \$ 75,606.09,
for labor/materials provided through 9/9/22
(date of draw cutoff or actual payment)

This waiver, together with all previous waivers, if any (circle one) does/does not cover all
amounts due me/us for contract improvement provided through the date shown above.

If the owner or lessee of the property or the owner's or lessee's designee has received a notice
of furnishing from me/one of us or if I/we are not required to provide one, and the owner, lessee,
or designee has not received this waiver directly from me/one of us, the owner, lessee, or
designee may not rely upon it without contacting me/one of us, either in writing, by telephone, or
personally, to verify that it is authentic.

STATEMENT OF ACCOUNT

Contract Price	\$	_____
Extras	\$	_____
Deduct Credit	\$	_____
Previously Paid	\$	_____
Retention	\$	_____
Balance	\$	_____
This Payment	\$	_____
Balance To	\$	_____
Become Due	\$	_____

Signed on: 9.9.22

Central Concrete Products Co., Inc.
(Printed Name of Lien Claimant)

Jerry Curtis
(Signature of Lien Claimant)

Address P.O. Box 389
Mt. Pleasant, MI 48804-0389

Telephone: 989-772-3695

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY

The Isabella Corporation
2201 Commerce Street, Mt. Pleasant, MI 48858
(989) 772-5890 Fax 773-2978
Underground and Road Contractors Since 1975

PARTIAL UNCONDITIONAL WAIVER

I/we have a contract with The Isabella Corporation to provide Traffic Control for the Remus Road Sidewalk Project and hereby waive my/our construction lien rights to the amount of \$5,496.00, for labor/materials provided through September 9, 2022. This waiver, together with all previous waivers, if any, does ~~does not~~ (circle one) cover all amounts due to me/us for contract improvement provided through the date shown above.

Spartan Barricading & Traffic Control, Inc.

By: 

(signature of lien claimant or authorized officer or agent of lien claimant)

Signed on: 9-9-22

(date)

Address:

Spartan Barricading & Traffic Control, Inc.
781 Hull Road
Mason, MI 48854

Telephone: (517) 244-1500

Fax: (517) 244-1587

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.



2201 Commerce Drive
Mt. Pleasant, MI 48858

Ph: (989) 772-5890
Fax: (989) 773-2978

MDOT Contractor Code: 03260

FULL UNCONDITIONAL WAIVER

I / we have a contract with The Isabella Corporation to provide work per contract and change orders for the improvement to the property described as: _____

Remus Road Sidewalk Project, Union Township

and having been fully paid and satisfied, all my/our construction lien rights against such property are hereby waived, released, and we release The Isabella Corporation in full, from any and all claims arising out of the Project.

Ersco Supply

(Company Name)

By: _____

(Authorized signer)

Date: 9.9.22

JENA FEIGEL

(Print or Type Name and Title of Signer)

Address: 16405 Grand River Avenue

Lansing, Michigan 48906

Telephone: (517) 913-6900

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 248 EDDA CHECKING						
09/13/2022	248	94 (E)	00146	CONSUMERS ENERGY	2027 FLORENCE ST	31.33
					4923 E PICKARD ST	38.20
					4675 E PICKARD ST	31.86
					4592 E PICKARD ST STE B	30.10
					4592 E PICKARD ST STE A	44.86
					5771 E PICKARD RD STE B	29.97
					5771 E PICKARD RD STE A	35.35
					5770 E PICKARD ST STE B	29.97
					5770 E PICKARD ST STE A	47.59
					1940 S ISABELLA RD	47.41
					5326 E PICKARD ST	59.28
					2029 2ND ST	57.76
					5157 E PICKARD ST STE B	29.97
					5157 E PICKARD ST STE A	24.76
					4900 E PICKARD ST	31.98
						<u>570.39</u>
09/20/2022	248	4300	01433	ALL SEASONS SNOW REMOVAL & LAWN CARE	2120 YATS DRIVE-MOWING/TRIMMING	60.00
					5243 JONATHON LANE-MOWING/TRIMMING	60.00
						<u>120.00</u>
09/20/2022	248	4301	01600	BE GREEN LAWN SERVICES CO, INC.	FERTILIZER/WEED CONTROL-JULY 14TH APPLIC	1,745.00
					FERTILIZER/WEED CONTROL-SEPT 2ND APPLICA	1,745.00
						<u>3,490.00</u>
09/20/2022	248	4302	01741	GOENNER LAWN CARE LLC	MOWING ON PICKARD-AUG 2022	2,175.00
09/20/2022	248	4303	00450	M M I	PARK BENCH/GROUNDS MAINT-JUL 2022	922.00
					PARK BENCH/GROUNDS MAINT-AUG 2022	575.00
						<u>1,497.00</u>
09/20/2022	248	4304	01727	MID-STATE ASBESTOS REMOVAL, INC	PRE-DEMO ASBESTOS SURVEY-2120 YATS DR	1,900.00
09/20/2022	248	4305	00530	PLEASANT THYME HERB FARM	WATER/WEED/FERTILIZE FLOWERS-JUL/AUG 202	3,474.75
09/20/2022	248	4306	00649	THIELEN TURF IRRIGATION, INC.	IRRIGATION REPAIRS-NEAR SUBWAY&2ND ST	187.30
					IRRIGATION REPAIRS-ENTERPRISE DR&PICKARD	476.20
					IRRIGATION REPAIRS-M20 OVERPASS	183.80
					IRRIGATION REPAIRS-DOLLAR GENERAL	480.22
					IRRIGATION REPAIRS-PICKARD STREETSCAPE	2,312.80
					IRRIGATION REPAIRS-NEAR TRIBAL COLLEGE	105.00
					IRRIGATION REPAIRS-NEAR TACO BELL	317.00
					IRRIGATION REPAIRS-ALL DRIP POTS ON PICK	533.50
					IRRIGATION REPAIRS-M20 OVERPASS SOUTH	85.00
					IRRIGATION REPAIRS-PICKARD ST NW TAP	1,701.17
					IRRIGATION REPAIRS-SW TAP	1,546.99
					IRRIGATION REPAIRS-BLOOMER GARDENS CLUB	107.09
						<u>8,036.07</u>

248 TOTALS:

09/13/2022 02:41 PM
User: SHERRIE
DB: Union

CHECK REGISTER FOR CHARTER TOWNSHIP OF UNION
CHECK DATE FROM 08/17/2022 - 09/20/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 250 WDDA CHECKING						
08/26/2022	250	277	00324	ISABELLA CORPORATION	REMUS ROAD SIDEWALK IN WEST DDA	175,428.55
09/20/2022	250	278	00324	ISABELLA CORPORATION	REMUS/LINCOLN SIDEWALK PROJECT	237,163.20
250 TOTALS:						
Total of 2 Checks:						412,591.75
Less 0 Void Checks:						0.00
Total of 2 Disbursements:						412,591.75

User: SHERRIE

PERIOD ENDING 08/31/2022

DB: Union

GL NUMBER	DESCRIPTION	YTD BALANCE	2022		YTD BALANCE	% BDGT USED
		08/31/2021	ORIGINAL BUDGET	2022 AMENDED BUDGET	08/31/2022	
		NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	
Fund 248 - EAST DDA FUND						
Revenues						
Dept 000 - NONE						
248-000-402.000	CURRENT PROPERTY TAX	466,608.87	468,000.00	506,000.00	506,459.10	100.09
248-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00	(4,000.00)	(4,000.00)	0.00	0.00
248-000-402.100	PRIOR YEARS PROPERTY TAXES	0.00	(250.00)	(250.00)	0.00	0.00
248-000-420.000	DELQ PERSONAL PROPERTY CAPT	0.00	300.00	300.00	0.00	0.00
248-000-445.000	INTEREST ON TAXES	0.00	500.00	500.00	0.00	0.00
248-000-573.000	STATE AID REVENUE-LCSA	0.00	56,000.00	56,000.00	0.00	0.00
248-000-665.000	INTEREST EARNED	3,349.67	4,800.00	4,800.00	1,718.71	35.81
248-000-671.000	OTHER REVENUE	0.00	100.00	15,000.00	14,820.00	98.80
Total Dept 000 - NONE		469,958.54	525,450.00	578,350.00	522,997.81	90.43
TOTAL REVENUES		469,958.54	525,450.00	578,350.00	522,997.81	90.43
Expenditures						
Dept 000 - NONE						
248-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	20,774.25	15,270.00	15,270.00	7,474.50	48.95
248-000-801.001	MAINT- BENCHES/TRASH RECEPTACLES	0.00	5,000.00	5,000.00	0.00	0.00
248-000-801.003	SIDEWALK SNOWPLOWING	5,900.00	11,000.00	11,000.00	5,600.00	50.91
248-000-801.004	RIGHT OF WAY LAWN CARE	18,787.00	23,000.00	23,000.00	18,154.00	78.93
248-000-801.005	IRRIGATION / LIGHTING REPAIRS	12,146.92	35,000.00	35,000.00	16,198.73	46.28
248-000-801.007	FLOWER / LANDSCAPE MAINTENANCE	12,235.00	21,000.00	21,000.00	11,503.00	54.78
248-000-801.015	STREET LIGHT BANNERS/CHRISTMAS	6,270.00	21,960.00	21,960.00	8,717.00	39.69
248-000-826.000	LEGAL FEES	0.00	2,000.00	2,000.00	0.00	0.00
248-000-880.000	COMMUNITY PROMOTION	5,000.00	10,000.00	10,500.00	5,500.00	52.38
248-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00	40,000.00	40,000.00	0.00	0.00
248-000-900.000	PRINTING & PUBLISHING	0.00	250.00	250.00	11.97	4.79
248-000-915.000	MEMBERSHIP & DUES	405.00	500.00	500.00	315.00	63.00
248-000-917.000	WATER & SEWER CHARGES	4,347.15	17,000.00	17,000.00	8,880.83	52.24
248-000-920.000	ELECTRIC/NATURAL GAS	7,999.95	14,000.00	14,000.00	6,622.86	47.31
248-000-935.000	PROPERTY/LIABILITY INSURANCE	1,391.61	1,800.00	1,800.00	1,528.22	84.90
248-000-940.000	LEASE/RENT	600.00	700.00	1,175.00	1,135.00	96.60
248-000-955.000	MISC.	0.00	100.00	100.00	0.00	0.00
Total Dept 000 - NONE		95,856.88	218,580.00	219,555.00	91,641.11	41.74
Dept 336 - FIRE DEPARTMENT						
248-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	81,150.00	81,200.00	81,200.00	78,174.73	96.27
Total Dept 336 - FIRE DEPARTMENT		81,150.00	81,200.00	81,200.00	78,174.73	96.27
Dept 728 - ECONOMIC DEVELOPMENT						
248-728-967.300	SEWER SYSTEM PROJECTS	0.00	435,000.00	435,000.00	0.00	0.00
248-728-967.400	STREET/ROAD PROJECTS	0.00	250,000.00	250,000.00	0.00	0.00
248-728-967.500	SIDEWALK/PATHWAY PROJECTS	0.00	175,000.00	175,000.00	0.00	0.00
248-728-967.600	PARKS PROJECTS	19,714.91	10,000.00	10,000.00	10,060.00	100.60
248-728-971.000	CAPITAL OUTLAY-LAND	2,000.00	0.00	48,000.00	2,125.92	4.43
248-728-974.000	CAPITAL OUTLAY-LAND IMPROVEMENTS	0.00	90,000.00	90,000.00	15,858.82	17.62
Total Dept 728 - ECONOMIC DEVELOPMENT		21,714.91	960,000.00	1,008,000.00	28,044.74	2.78
		016				

User: SHERRIE

DB: Union

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	YTD BALANCE		2022		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2022 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - EAST DDA FUND								
Expenditures								
	TOTAL EXPENDITURES	198,721.79		1,259,780.00	1,308,755.00		197,860.58	15.12
<hr/>								
Fund 248 - EAST DDA FUND:								
	TOTAL REVENUES	469,958.54		525,450.00	578,350.00		522,997.81	90.43
	TOTAL EXPENDITURES	198,721.79		1,259,780.00	1,308,755.00		197,860.58	15.12
	NET OF REVENUES & EXPENDITURES	271,236.75		(734,330.00)	(730,405.00)		325,137.23	44.51

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	YTD BALANCE		2022		YTD BALANCE		% BGD USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2022 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 250 - WEST DDA FUND								
Revenues								
Dept 000 - NONE								
250-000-402.000	CURRENT PROPERTY TAX	341,992.49		359,000.00	397,000.00		397,780.60	100.20
250-000-402.001	PROPERTY TAX REFUNDS-BOR MTT	0.00		(4,000.00)	(4,000.00)		0.00	0.00
250-000-420.000	DELQ PERSONAL PROPERTY CAPT	20.93		20.00	20.00		0.00	0.00
250-000-445.000	INTEREST ON TAXES	2.89		200.00	200.00		0.00	0.00
250-000-665.000	INTEREST EARNED	3,286.29		4,400.00	4,400.00		3,520.18	80.00
Total Dept 000 - NONE		345,302.60		359,620.00	397,620.00		401,300.78	100.93
TOTAL REVENUES		345,302.60		359,620.00	397,620.00		401,300.78	100.93
Expenditures								
Dept 000 - NONE								
250-000-801.000	PROFESSIONAL & CONTRACTUAL SERVICES	14,714.75		8,270.00	8,270.00		3,167.50	38.30
250-000-826.000	LEGAL FEES	975.00		0.00	0.00		0.00	0.00
250-000-880.000	COMMUNITY PROMOTION	5,000.00		5,000.00	5,500.00		5,500.00	100.00
250-000-883.000	COMMUNITY IMPROVEMENT GRANTS	0.00		40,000.00	40,000.00		0.00	0.00
250-000-915.000	MEMBERSHIP & DUES	405.00		400.00	400.00		315.00	78.75
250-000-967.400	STREET/ROAD PROJECTS	0.00		330,000.00	450,600.00		0.00	0.00
Total Dept 000 - NONE		21,094.75		383,670.00	504,770.00		8,982.50	1.78
Dept 336 - FIRE DEPARTMENT								
250-336-830.000	PUBLIC SAFETY - FIRE PROTECTION	59,515.99		59,000.00	59,000.00		63,255.49	107.21
Total Dept 336 - FIRE DEPARTMENT		59,515.99		59,000.00	59,000.00		63,255.49	107.21
Dept 728 - ECONOMIC DEVELOPMENT								
250-728-940.000	LEASE/RENT	0.00		0.00	475.00		475.00	100.00
250-728-967.500	SIDEWALK/PATHWAY PROJECTS	12,840.00		320,000.00	584,000.00		434,307.11	74.37
Total Dept 728 - ECONOMIC DEVELOPMENT		12,840.00		320,000.00	584,475.00		434,782.11	74.39
TOTAL EXPENDITURES		93,450.74		762,670.00	1,148,245.00		507,020.10	44.16
Fund 250 - WEST DDA FUND:								
TOTAL REVENUES		345,302.60		359,620.00	397,620.00		401,300.78	100.93
TOTAL EXPENDITURES		93,450.74		762,670.00	1,148,245.00		507,020.10	44.16
NET OF REVENUES & EXPENDITURES		251,851.86		(403,050.00)	(750,625.00)		(105,719.32)	14.08

Fund 248 EAST DDA FUND

GL Number	Description	Balance
*** Assets ***		
248-000-001.000	CASH	23,730.90
248-000-002.000	SAVINGS	833,547.37
248-000-003.001	CERTIFICATE OF DEPOSIT	1,034,521.26
248-000-128.000	ASSETS HELD FOR SALE	5,106.31
Total Assets		1,896,905.84
*** Liabilities ***		
248-000-202.000	ACCOUNTS PAYABLE	20,704.79
248-000-214.101	DUE TO GENERAL FUND	157.50
Total Liabilities		20,862.29
*** Fund Balance ***		
248-000-370.379	RESTRICTED FUND BALANCE	1,550,906.32
Total Fund Balance		1,550,906.32
Beginning Fund Balance		1,550,906.32
Net of Revenues VS Expenditures		325,137.23
Ending Fund Balance		1,876,043.55
Total Liabilities And Fund Balance		1,896,905.84

Fund 250 WEST DDA FUND

GL Number	Description	Balance
*** Assets ***		
250-000-001.000	CASH	69,175.28
250-000-002.000	SAVINGS	607,166.26
250-000-002.001	SHARES	53.70
250-000-003.001	CERTIFICATE OF DEPOSIT	951,507.53
Total Assets		1,627,902.77
*** Liabilities ***		
250-000-202.000	ACCOUNTS PAYABLE	237,163.20
250-000-211.000	CONTRACTS PAYABLE - RETAINAGE	21,715.36
250-000-214.101	DUE TO GENERAL FUND	245.73
Total Liabilities		259,124.29
*** Fund Balance ***		
250-000-370.379	RESTRICTED FUND BALANCE	1,474,497.80
Total Fund Balance		1,474,497.80
Beginning Fund Balance		1,474,497.80
Net of Revenues VS Expenditures		(105,719.32)
Ending Fund Balance		1,368,778.48
Total Liabilities And Fund Balance		1,627,902.77

Board Expiration Dates

Planning Commission Board Members (9 Members) 3 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	James	Thering	11/20/2024
2-Chair	Phil	Squatrito	2/15/2023
3-Vice Chair	Ryan	Buckley	2/15/2025
4-Secretary	Doug	LaBelle II	2/15/2025
5 - Vice Secretary	Tera	Albrecht	2/15/2024
6	Stan	Shingles	2/15/2024
7	Paul	Gross	2/15/2025
8	Jack	Williams	2/15/2023
9	Jessica	Lapp	2/15/2023
Zoning Board of Appeals Members (5 Members, 2 Alternates) 3 year term			
#	F Name	L Name	Expiration Date
1- PC Rep	Ryan	Buckley	2/15/2025
2 - Chair	Andy	Theisen	12/31/2022
3 - Vice Chair	Liz	Presnell	12/31/2022
4 -	Breanne	Moeggenberg	12/31/2022
5 -	Brandon	LaBelle	12/31/2022
Alt. #1	vacant seat		12/31/2022
Alt. #2	vacant seat		2/15/2021
Board of Review (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Doug	LaBelle II	12/31/2022
2	Sarvjit	Chowdhary	12/31/2022
3	Bryan	Neyer	12/31/2022
Alt #1	Randy	Golden	12/31/2022
Construction Board of Appeals (3 Members) 2 year term			
#	F Name	L Name	Expiration Date
1	Colin	Herren	12/31/2023
2	Joseph	Schafer	12/31/2023
3	Andy	Theisen	12/31/2023
Hannah's Bark Park Advisory Board (2 Members from Township) 2 year term			
1	Mark	Stuhldreher	12/31/2022
2	John	Dinse	12/31/2023
Chippewa River District Library Board 4 year term			
1	Ruth	Helwig	12/31/2023
2	Lynn	Laskowsky	12/31/2025



Board Expiration Dates

EDA Board Members (9 Members) 4 year term			
#	F Name	L Name	Expiration Date
1-BOT Representative	Bryan	Mielke	11/20/2024
2	Thomas	Kequom	4/14/2023
3	James	Zalud	4/14/2023
4	Richard	Barz	2/13/2025
5	Robert	Bacon	1/13/2023
6	Marty	Figg	6/22/2026
7	Cheryl	Hunter	6/22/2023
8	Jeff	Sweet	2/13/2025
9	David	Coyne	3/26/2026
Mid Michigan Area Cable Consortium (2 Members)			
#	F Name	L Name	Expiration Date
1	Kim	Smith	12/31/2022
2	vacant seat		
Cultural and Recreational Commission (1 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1	Robert	Sommerville	12/31/2022
Sidewalks and Pathways Prioritization Committee (2 year term -PC Appointments)			
#	F Name	L Name	Expiration Date
1 - BOT Representative	Kimberly	Rice	11/20/2024
2 - PC Representative	Stan	Shingles	2/15/2024
3 - Township Resident	Jeff	Siler	8/15/2023
4 - Township Resident	Jeremy	MacDonald	10/17/2022
5 - Member at large	Phil	Hertzler	8/15/2023
Mid Michigan Aquatic Recreational Authority (2 seat from Township) 3 year term			
#	F Name	L Name	Expiration Date
1-City of Mt. Pleasant	John	Zang	12/31/2023
2-City of Mt. Pleasant	Judith	Wagley	12/31/2022
1-Union Township	Stan	Shingles	12/31/2023
2-Union Township	Allison	Chiodini	12/31/2022
1-Mt. Pleasant Schools	Lisa	Diaz	12/31/2022

CHARTER TOWNSHIP OF UNION

Scheduled Meetings for 2023



BOARD OF TRUSTEES: *(Second and Fourth Wednesday of each Month)*

January 11	April 5 <i>(Joint Meeting)</i>	June 28	September 27
January 25	April 12	July 12	October 11
February 8	April 26	July 26	October 25
February 22	May 10	August 9	November 8
March 8	May 24	August 23	November 29
March 22	June 14	September 13	December 13

BOARD OF REVIEW:

EDA Board *(Third Tuesday of each Month)* All meetings begin at 4:30p.m.

January 17	April 18	July 25 <i>Informational</i>	September 19
February 21	May 16	August 15 <i>Informational</i>	October 17
March 21	June 21	<i>**regular meeting to follow</i>	November 21
April 5 <i>(Joint Meeting)</i>	July 18	August 15	December 19

PLANNING COMMISSION: *(Third Tuesday of each Month)*

**Sidewalks and Pathways Prioritization Committee invited to January 17th meeting*

January 17*	April 18	August 15	December 19
February 21	May 16	September 19	
March 21	June 21	October 17	
April 5 <i>(Joint Meeting)</i>	July 18	November 21	

ZONING BOARD OF APPEALS: *(First Wednesday of each Month)*

January 4	April 5 <i>(Joint Meeting)</i>	July 5	October 4
February 1	May 3	August 2	November 1
March 1	June 7	September 6	December 6

JOINT MEETING DATE: *(Board of Trustees, ZBA, Planning Commission, and EDA) Date April 5 7:00pm*

All the above meetings are to be held at the Union Township Hall, 2010 S. Lincoln Road. All meetings except for the Board of Review and EDA start at 7:00 p.m. Minutes and Agendas may be obtained at the Township Hall, during regular business hours. Phone 989-772-4600